

Grievance and complaint settlement process in the Company.

➤ COMPLAINT OF THE EMPLOYEES –

Employees can submit the complaint for any reason to their respective Committee Head appointed by the CMD, BIC.

➤ COMPLAINT FOR THE OUTSIDER –

Outsider may submit the complaint/suggestion to the Committee Head, BIC Head Office, 11/6 Parvati Bagla Road, Kanpur 208 001 by post or through e-mail cmdbicoffice@gmail.com

In case the matter of complainant is not dissolved, complaint may submit to CMD, BIC through e-mail or submitting hard copy personally or by post at CMD Office, Kanpur or at BIC CMD Secretariat, New Delhi.

➤ COMPLAINT OF THE FEMALE EMPLOYEES AGAINST SEXUAL HARASSMENT AT WORKPLACE –

An internal complaint committee (ICC) under sexual harassment of women at workplace (Prevention, Prohibition and Redress) act 2013 is exist in BIC. The Chairperson of committee is the Director of Ministry of Textile (Govt. of India), New Delhi.

Any female employee can submit her complaint in the sealed envelope to the Committee Head of the concern unit or CMD Office, Kanpur or CMD Secretariat Office, New Delhi.

The complaint is forwarded to the Chairperson of ICC for early disposal.

In case the matter is not disposed complainant can submit his/her appeal to the CMD, BIC directly through e-mail js-ajaygupta@gov.in / hard copy to CMD Secretariat Office or Telephonically on 011-23063117.